



Outdoor Cinema Screenings

Promoters Information 2017 (3)

Promoters Checklist (OUTDOOR FILM)

Suitable Site - Flat or gently sloping - ideally sheltered with good access and scaleable.
Car Parking Potential
Power (For Popcorn Media Mobile Cinema)
Power (For other service providers)
Permission to drive stakes into ground (For screen support)
Venue Entertainments Licence (To include Film) or Temporary Events Notice (T.E.N.)
Venue PRS Licence
Venue Safety Plans (Usually part of the Ents. Licence)
Ambient Lighting can be managed (Turned off or sheilded)
Toilet facilities are appropriate for venue and customers (Including Lighting & Wheelchair access)
Concessions - themed and suitable for the size and scale of event
Insurances - Public Liability, Employers Liability, Site Insurance, Theft, Cancellation etc.
Legal issues - Contracts with venue, suppliers, staff etc. Permits.
Security for the site and parking areas
Sufficient staff for your event - including forms of identification etc and Hi Vis jackets
Check the weather - make it someones responsibility or consider indoor alternatives if possible
Stewarding for great customer service
First Aid and other welfare provisions